

DfE Condition Data Collection (CDC)

The Condition Data Collection (CDC) is the new programme through which the Education & Skills Funding Agency (ESFA) will collect condition data about the school estate. It will run for three years between 2017 and 2019. The CDC will include all schools in England that are funded by the Government. It is a high level data collection and is not intended to replace the existing work undertaken by schools and responsible bodies to collect their own, more detailed, condition data.

From early 2017 to Autumn 2019, the ESFA's Condition Data Collection programme will visit every government maintained school in England to collect data about the physical condition of school buildings and how they are managed. As well as providing access to their site for surveyors, schools will be asked to complete an online school questionnaire before the site visit, and to discuss their site with the surveyors on the day of the visit. Input from schools will help make sure the information collected during the CDC programme is accurate and of high quality, and in turn will make the CDC condition data more useful to schools when managing their buildings. Once data collection has been completed and the data has been checked, schools will be able to access their CDC data online via the CDC Portal.

The CDC will inform future funding allocations and direct investment to the areas with the greatest condition need. It will also help identify school buildings for inclusion in future rebuilding programmes and help those responsible for maintaining buildings develop their building management data.

Schools and other establishments will be asked to provide some contextual information about their site via the online school questionnaire, prior to the site visit by surveyors. The questionnaire needs to be completed at least two weeks before the date of the CDC site visit. The questionnaire helps the surveyor to learn important details about the school's site and its context before they visit, and asks the school to confirm that they have the appropriate building management documentation and compliance certificates.

Information requested includes:

- School details
- Number of sites and details of sites shared with other users
- Known planning restrictions
 - ❖ Whether any of the school's sites are located in a Conservation Area.
 - ❖ Whether there are any Tree Preservation Orders (TPOs) on any of the school's sites.
 - ❖ Whether any of the school's sites fall in an area of Outstanding Natural Beauty (AONB).
 - ❖ Whether any of the school's sites fall in an area of Special Scientific Interest (SSSI)?
 - ❖ Whether there are any protected species present on any of the school's sites. These include, but are not limited to: bats, greater crested newts and badgers.
 - ❖ Whether any of the school's sites have ground contamination issues.

- ❖ Whether the site has been used as landfill in the past.
- ❖ Confirmation that some or all of the site experiences recurring flooding.
- ❖ Confirmation that DEC's exist for all appropriate sites.
- Existence of building management and compliance documentation
 - ❖ Electrical Test Certificate
 - ❖ Emergency Lighting Inspection Certificate
 - ❖ Fire Alarm Inspection Certificate
 - ❖ Fire Risk Assessment(s)
 - ❖ Water Safety, Hygiene & Legionella documentation
 - ❖ Gas Safety Test Report
 - ❖ Asbestos Register
 - ❖ Asbestos Management Plan
 - ❖ Non passenger lift & hoist certificates (if applicable)
 - ❖ Passenger Lift Insurance and Inspection Certificates (if applicable)
- School capacity
 - ❖ The maximum Forms of Entry the school can accommodate.
 - ❖ The number of spaces used to teach whole classes in a non-specialised subject (e.g. maths, modern foreign languages, humanities etc.)
 - ❖ The number of spaces used to teach whole classes in a specialised subject such as food technology, design and technology, drama studios.
 - ❖ The number of specialist spaces used to teach whole classes in science.

At the pre-data collection meeting, schools will need to:

- Provide surveyor with an up to date floor plan
- Confirm whether there has been any capital expenditure or new blocks added to the site (or demolished) in the past 5 years
- Confirm age of blocks
- Confirm any known buildings or parts of buildings that are listed

As the CDC surveys will be used by ESFA to prioritise funding, it is essential that schools ensure that the data captured is correct and robust. The Schools Team can assist you with the CDC process, providing all of the information required in a timely manner and ensuring that the survey results are as accurate as possible. Once the CDC is complete, the Team can then interpret the data and produce a 3 or a 5 year asset management plan for Governors and Trustees to use when setting their budget.